

ANNUAL COUNCIL

8 May 2017

PROGRAMME OF MEETINGS 2017/18

Report of the Director for Resources

Strategic Aim:	All	
Exempt Information	No	
Cabinet Member(s) Responsible:	Mr T Mathias, Leader, Portfolio Holder for Finance and Places (Highways, Transport and Market Towns)	
Contact Officer(s):	Debbie Mogg, Director for Resources	01572 758358 dmogg@rutland.gov.uk
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Ward Councillors	N/A	

DECISION RECOMMENDATIONS

1. That Council approves the programme of meetings for 2017/18 attached at Appendix A.

1 PURPOSE OF THE REPORT

1.1 The Council at its Annual Council Meeting agrees the date and time of ordinary meetings of Council (and its Committees) for the coming Municipal Year. This report presents the programme of meetings and the principles that have been applied in compiling it.

2 BACKGROUND AND MAIN CONSIDERATIONS

2.1 The Schedule of meeting dates is underpinned by a series of principles which are applied to ensure adherence to the Constitution and other Financial and Legislative requirements as well as affording some consistency from year to year. These principles are attached at Appendix B.

2.1.1 These principles have been developed over a number of years, but the main changes for 2017/18 are:

- Cabinet will now receive three financial monitoring reports during the year. Full reports will be produced for Quarter 2 in November and Quarter 4 in June (this report will look back at Quarter 4, but will also provide a summary of emerging issues looking towards Quarter 1). As extensive work will just have been undertaken to develop and set the budget, a lighter touch, summary report will be presented to Cabinet for Quarter 3 in February. The

impact on the programme of meetings is that 3 of the 6 annual meetings have been scheduled to allow each panel to consider these reports as soon after the quarter end as possible. The Infrastructure, Growth and Resources Panel will consider the reports in advance of the Cabinet meeting.

- Proposed changes to the Council Structure as detailed in Council Report No. 203/2017 have been reflected in the programme.

3 CONSULTATION

- 3.1 Group Leaders and Scrutiny Commission have been consulted on the principles for the programme of meetings and were supportive of the proposals.

4 ALTERNATIVE OPTIONS

- 4.1 It is a legislative requirement to publish a notice of ordinary meetings of the Council and its Committees.

5 FINANCIAL IMPLICATIONS

- 5.1 There are no financial implications.

6 LEGAL AND GOVERNANCE CONSIDERATIONS

- 6.1 As required by Schedule 12 of the Local Government Act 1972, a notice is published on the notice board at the Council Offices informing the public of the meetings of the Council and its Committees. If changes are made to the public notice by the Proper Officer, the notice will be updated and information fully publicised on the Council's website.

7 EQUALITY IMPACT ASSESSMENT

- 7.1 An Equality Impact Assessment (EqIA) has not been completed because there are no service, policy or organisational changes being proposed.

8 COMMUNITY SAFETY IMPLICATIONS

- 8.1 There are no community safety implications.

9 HEALTH AND WELLBEING IMPLICATIONS

- 9.1 There are no health and wellbeing implications.

10 CONCLUSION AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

- 10.1 To ensure that a schedule of the ordinary meetings of the Council and its Committees can be published in line with legislative requirements.

11 BACKGROUND PAPERS

- 11.1 There are no additional background papers.

12 APPENDICES

12.1 Appendix A – Programme of Meetings 2017/18

12.2 Appendix B – Principles for the Programme of Meetings 2017/18

A Large Print or Braille Version of this Report is available upon request – Contact 01572 722577.